



The Reference

REINVESTIGATION REQUEST

SECTION A: Consumer Information

Please print legibly or type all fields except as noted.

First Name Middle Name (N/A for none) Last Name

Suffix (Jr., Sr., III, etc.) if applicable: Date of Birth: / /
Month / Day / Year

Social Security Number: - -

Complete Current Address: (Note: All information sent to you will be mailed to this address)

Street Address: Apt. # (optional):

City: State: Zip:

Phone Numbers (optional):

(Area Code) Number (Area Code) Number
() - () -
Home# Cell# Work# Home# Cell# Work#

Email Address (optional):

SECTION B: Disputed Information

Please provide a description of the item(s) being disputed. You may attach documents to support your dispute (e.g. court documents).

SECTION C: Authorization Release

Please complete the following release form to authorize the reinvestigation of disputed items contained in your file.

I, authorize the release of any information to The Reference Company and/or its agents, pertaining to my consumer report and/or investigative consumer report for employment/volunteering purposes in the course of the reinvestigation that I have requested.

Signature:

Date:

By signing this form, either electronically or written, I authorize the reinvestigation as stated above.

Please mail, fax, or e-mail this request to reinvestigate information to:

The Reference Company
Attention: Compliance Dept.
39425 Garfield Road, Ste 22
Clinton Twp, MI 48038
Phone: (586) 228-1022
Fax: (586) 228-2323
Email: mailbox@referencecompany.com

Important Consumer Information:

In accordance with the Consumer Financial Protection Board's Fair Credit Reporting Act, reinvestigations of disputes may take up to thirty (30) days. Upon receipt of this properly completed Reinvestigation Form, The Reference Company will complete the investigation of your dispute. Upon completion of our reinvestigation, we will issue a final consumer report to both you and the potential employer that originally received our report, noting any changes or corrections.

If you have any questions or concerns, please contact The Reference Company's Compliance Department at (586) 228-1022.